
CONSULTANCY SERVICES: Development of Sustainable Waste Management Regulations

ABOUT US:

We are a global community taking practical action against poverty and today's environmental crises. Across Africa, Asia and Latin America we partner with people experiencing these challenges, especially those who are unheard and excluded. Our approach is to identify what works on a local level, then adapt and amplify it across different regions, countries and continents. All of Practical Action's work is focused on two connected areas for action - livelihoods and climate resilience – and we're working to deliver three big, global changes:

Big change on food – to sustain people and planet

Big change on energy – clean and accessible for everyone

Big change on climate risk – safer lives, stronger livelihoods

Our Values

- We are **People Centered**, striving to create an equal, fair, accessible, dignified and respectful environment for everyone we work with – from colleagues and communities, to supporters, suppliers and stakeholders.
- We are **Impact Driven**, existing to make a positive difference, so everything we do is driven by our energy to create lasting value for the people and communities we serve.
- We are **Transparent** and trustworthy, acting with integrity, honesty, and strong ethics, building mutual trust with everyone we work with to achieve the highest standards.
- We are **Innovative**, and champion learning, curiosity and fresh thinking, bringing local knowledge to create global impact.

- We are **Resilient** changemakers working for sustainable development, meeting challenges head-on, and evolving through the lessons learnt.

ABOUT THE PROJECT:

Practical Action is implementing a waste management project in Kisumu City, named Clean Rivers Clean Homes Waste Recycling Partnership, funded by Riviera Travel. This project aims to change attitudes, habits and behaviors, influence policies and markets to support sustainable waste management and reduce waste hotspots. Moreover, the project also aims to improve the lives of waste workers, including, women and youth by making their jobs safer and more respected.

Purpose of the Assignment

The purpose of this assignment is to support Kisumu County Government to develop Waste Management Regulations to operationalize the Waste Management Policy and Act. The regulations will provide a clear legal and operational framework for managing waste in the county in a manner that addresses local needs while ensuring compliance with national standards. The process will also enable Kisumu County Government to entrench issues of open burning and dumping of waste in the County regulations among other provisions.

Specific objectives include the following:

- To establish clear roles and responsibilities of different stakeholders (government, private sector, informal waste groups, community groups, and households)
- Promote waste handling, reduction, re-use, recycling and recovery in line with circular economy principles.
- Standardize waste management practices through licensing, technical standards and operating procedures
- Support inclusion and protection of informal waste workers.
- Strengthen compliance and enforcement by defining offences, penalties monitoring mechanisms and possible ways of handling them.
- Promote segregation of waste at source to improve resource recovery and reduce disposal costs
- Ensure compliance with national waste management legislations and international environmental agreements

Scope of the assignment

The consultant will;

- Conduct an inception meeting and prepare an inception
- Review relevant legislation, county plans and existing by-laws

- Undertake institutional and stakeholder mapping
- Assess current waste management systems including generation, collection, accumulation, treatment, disposal, enforcement and data management
- Conduct stakeholder consultations
- Draft the waste management regulations
- Conduct a validation workshop with key stakeholders
- Produce a comprehensive document outlining the regulations

Expected deliverables.

1. Inception report outlining:
 - Legal and institutional review documents showing the regulatory gaps to be addressed
 - Stakeholder consultation plan
 - Work plan with detailed framework of activities
 - Proposed content outline for the report, schedule, and any logistical propositions.
2. Draft report responding to the objectives of the assignment
3. Final Version of the Kisumu County Waste Management Regulations incorporating the provisions on elimination of open burning and dumping of waste among other elements.

Requirements of the Consultant

1. Expertise in Policy, Environmental Conservation, Waste Management with more than 10 years of experience conducting policy and regulatory analysis particularly in the field of waste management or development projects
2. Experience working with waste management and recycling initiatives, preferably in urban settings.
3. The team lead for the consultancy will have at least master's degree in either environmental conservation, urban planning and management, waste management or a related discipline.
4. Team members are comprised of professionals in environmental conservation, urban planning and management, waste management, youth and gender experts, policy and regulation experts who possess more than 10 years of experience
5. Have a versed understanding and extensive knowledge of Kisumu City geographical areas, terrain, local population, demographics, and have carried out some related or similar work in the lake region.
6. Knowledge of participatory approaches and experience in engaging diverse stakeholders
7. Excellent communication and report writing skills

Timelines

This consultancy will be implemented over a period of 1 month (30 days -spread in the months of September and October). Final work plan duration shall be agreed with the selected consultant before signing the agreement

Reporting and Payment

The consultant will be reporting to the project manager.

Payment for the evaluation shall be made in two tranches.

- Tranche 1 (40% of the total cost): Upon submission of the inception report
- Tranche 2 (60% of the total cost): Upon submission and acceptance of the final report

Payment Terms

Detailed financial proposal in Kenyan Shillings: If the team consists of several members, the professional fees should be based on clear time allocation by each member to the various activities and all other costs directly related to assignment such as logistics, travel, accommodation, administrative, taxes etc.

All payments shall be inclusive of applicable taxes and subject to Practical Action's financial procedures and timelines.

NOTE

1. Practical Action reserves the right to accept or reject any application.
2. All outputs, including the strategy, creative materials and raw data, will become the sole property of Practical Action and its partners.
3. Consultants must declare any existing or potential conflict of interest with or competing projects.
4. The consultants shall comply with Practical Action's Safeguarding and Data Protection policies and obtain informed consent from all research participants.
5. Payments will be made subject to the consulting entity meeting quality and timely delivery of stated task.